

In-depth information about Sage 50 Accounts Professional

Sage 50 Accounts Professional gives you the help you need to manage your finances, stock, customers and suppliers.

- **Easy to set up and use**

- Easy to set up and use
- Simplified network setup
- Support for up to ten concurrent users (multi user license required)
- View video demonstrations
- Simulations and guides to familiarise you with processes such as Year End and VAT reconciliation
- Learn in practice mode or demonstration data
- Easily correct mistakes
- Automatic software updates
- RSS feeds to keep you up to date with software updates and news
- Set up an unlimited amount of companies
- Register and activate your software online

- **Manage your finances**

- Share information electronically with your accountant
- Keep track of money going in and out of your business
- Prepare & reconcile VAT returns
- Manage electronic VAT Submissions - Accredited by HMRC
- Manage Flat Rate VAT and VAT Cash Accounting
- ECSL management
- See Profit & Loss and Balance Sheet Reports
- Control budgets from key areas of your business
- Bank reconciliation for up to date figures
- Easily correct mistakes
- Set up recurring transactions
- Manage multiple payment methods: cash, cheque, card, direct debits and discounts.
- Process your Year End and Month End easily with step by step guides to help you along the way
- Forecast your cash flow
- Use the lock date feature to prevent users from posting transactions before a set date
- Support for Annual Return of Trading Details (Ireland)
- Manage prepayments and accruals
- Automatically reverse journal entries

- Manage departmental budgets
- Deal in foreign currency
- **Manage your customers**
 - Handy dashboard to see where your money is, what's outstanding, aged debt and tasks for the day
 - Create professional quotations and invoices
 - Choose to send invoices and statements by email
 - Add pay now buttons to email invoices, statements and debt chase letters
 - See how much profit you will make on each quote or invoice before you commit
 - Store all your customer information in one place, including addresses, contacts and bank details
 - Easily access customer activity
 - See who owes you money and when it's due
 - Record all your customer communications in one place
 - Apply flexible discounts to win business
 - Find customer contact details quickly and easily
 - Easily process customer refunds
 - Integrate with your web store
 - A variety of reports to analyse your customer activity, debt and to help you identify your best customers
 - Quickly and easily search your customer records with our intelligent search feature
 - Store multiple delivery addresses in your customer records
 - Create discounted pricelists to apply to one or more customers
 - Create and process sales orders
- **Manage your stock**
 - Stock control and management tools
 - Handy dashboard for at-a-glance overviews of your top and bottom performing products as well as stock levels and value
 - Store all your important stock information in one place including product codes, descriptions, categories and prices.
 - Stock levels automatically update when invoices are posted
 - Keep your records up to date with the stock take feature
 - A variety of reports allows you to view your product performance, profitability, stock levels and helps you identify your top and bottom performers
 - Bill of materials
 - Sales and purchase order processing
 - Bar code generation
- **Sage e-Banking**

Sage e-Banking provides a whole new level of cash control for your business where your cash flow can be effectively managed.

- Complete rapid online bank reconciliation with your accounts software
- Keep up to date accounts and have a more accurate cash flow control
- Make accurate electronic payments using your accounts software
- No need to write out cheques and post them: BACS payments are cleared in three days
- Save money. Processing payments electronically is nearly always cheaper than the cheque method
- Be secure. No need to have cash on premises, no lost or stolen cheques. Payments are cleared straight into your payee bank accounts at exactly the same time as the funds are drawn from yours with full traceability

- **Manage your business**

- Manage reports to suit the needs of your business
- Customise the way you view your software
- Keep track of your products and services
- Barcode Generation to control your stock
- Manage your time with the integrated diary
- Support for charities
- Integrate with your Webstore (using Sage Pay)
- Set up an unlimited amount of companies (multi company license required)
- Dashboards offer an at a glance overview of your finances, customers, suppliers and stock
- Check your data for errors and keep your data safe by regularly using our backup feature
- A wide selection of reports to analyse your business
- Use the accountant link to easily exchange information with your accountant
- Set up a Chart of Accounts that's suited to your business
- Integrates with Microsoft® Excel, Word and Outlook, for further reporting or manipulation of data.
- Provide each user, or machine, with their own levels of access.

- **Manage your suppliers**

- Handy dashboard gives you an overview of your supplier cash allocation, what's outstanding, who you owe money to and tasks for the day
- Record purchase invoices in batches
- See who you owe money and when it's due
- Manage purchase orders
- Easy access to account activity and communications
- Record all your communications in one place
- Store all your supplier information in one place such as addresses, contacts and credit information
- Process supplier refunds
- Use a variety of reports to analyse your supplier debt, activity and performance

- Quickly and easily search your customer records with our intelligent search feature
- Create and process purchase orders
- **Sage 50 Accounts Mobile**
 - Available to download from 5th August 2011 for iPhone and Blackberry
 - Connect to your live Sage 50 Accounts 2012 data
 - Manage your accounts on the move: customers, suppliers, finances and products & pricing
 - Create quotes and invoices from your mobile device
 - Free to download and use
 - No limits to data transfer
 - Support for up to 10 concurrent users (including desktop users)
 - Keeps your data secure – 128 bit encryption
 - Requires little accounts knowledge to use
 - Provide different levels of access to different users
 - Access multiple data sets
 - Provides a live data feed from accounts when the desktop or server hosting the data set is active; i.e. turned on and connected to the network
 - Applications for iPad and Andriod coming soon
 - Create sales and purchase orders on the go
- **Compatibility**
 - Integrates with Sage 50 Payroll
 - Integrates with Sage 50 Forecasting
 - Integrates with Sage 50 Retail Solutions
 - Integrates with Sage Pay
 - Integrates with Sage ACT!
 - Integrates with Sage Additions
 - Integrates with Sage Construction
 - Integrates with Sage 50 Manufacturing
- **Technical requirements**

General Technical Requirements

- 10Gb free disk
- 2Ghz processor or higher
- 1Gbps network (minimum 100Mbps)

Memory (RAM)

- 1Gb RAM – Windows XP
- 2Gb RAM – Windows Vista, 7, Server 2003, Server 2008, Small Business Server 2011

- 4Gb RAM – For all PCs running a 64-bit operating system

Operating System

All 32-bit and 64-bit variants of the below operating systems with the latest Microsoft Updates and Service Packs.

- Windows XP
- Windows Vista
- Windows 7
- Windows Server 2003 *
- Windows Server 2008 *
- Windows Small Business Server 2011 *

* Running software like Microsoft Exchange or Microsoft SQL Server on a Small Business Server will reduce the performance of Sage 50 Accounts